1. Dr. Diana Driscoll is in charge of the laboratories.  
   Office: Rockefeller 222C, Phone: x-8844; e-mail: diana.driscoll@case.edu

2. The lab manual can be accessed from the lab website. You can copy the Microsoft Word® versions 
of every part of the manual from the lab server (Wertsrv) P: drive in the “E&M Manual” directory.  
   Log on to Wertlabs - Wertsrv with user name: RemoteLab and password: uglabs.  
   (You may NOT print out your own copies of the manual with the Undergraduate Lab printers!)  
   There are also pdf versions of the manual available on the web but, because of file conversion problems, 
   there may be errors and missing pages in these documents.

3. You must bring a lab notebook to lab. Only notebooks that generate a duplicate copy of your notes 
   are allowed. You must hand this copy in to your TA at the end of your lab period. You may re-use 
   your notebook from last spring, if you have one. Also bring a calculator and a pen to class. You 
   need a pen that will make legible duplicates of your notebook pages; soft tip pens will not work 
   reliably.

4. There will be at most only very short lectures at the beginning of the lab. Experiments will 
   occasionally be scheduled before the relevant theory is covered in the course lecture. Therefore 
   you MUST READ the pertinent section(s) of the manual BEFORE coming to lab. This is par-
   ticularly important since the amount of material covered in each E&M lab is much greater than in 
   the Mechanics labs. You may NOT be able to finish the labs if you must read the manual for the 
   first time when you come to lab.

   Before coming to your first lab, read Lab #1, DC Circuits. You should also scan through the pref-
   face, introduction, lab sermon, and the appendices (particularly Appendices #1—Notebooks and 
   #2—Reports) and note changes in policies and procedures from last semester.

5. Updates and corrections to the labs are posted on the lab web page. Read this information before 
   you begin your experiments. The lab web site is http://physicslabs.phys.case.edu.

6. Rooms 402 & 403 in Rockefeller are the E&M labs. Come to Roc 403 at the beginning of the first 
   lab period for some brief announcements. Lab starts on Monday, 10 July at 12:30 pm for 
   PHYS116 and on Tuesday, 11 July at 12:30 pm for PHYS122.

7. Students agree that by taking this course, all required lab reports or other assignments submitted 
   for credit may be submitted to TurnItIn.com or similar third parties to review and evaluate for 
   originality and intellectual integrity and that if the results of such a review support an allegation of 
   academic dishonesty, the course work in question as well as any supporting materials may be sub-
   mitted to the Office of the Dean of Undergraduate Studies for investigation and further action.  
   A description of the services, terms and conditions of use, and privacy policy of TurnItIn.com is 
   available on its web site: http://www.TurnItIn.com.  Understand that all work submitted to 
   TurnItIn.com will be added to its database of papers.  NOTE: THIS SUMMER, ALL REPORTS 
   WILL BE SUBMITTED TO SAFEASSIGN THROUGH BLACKBOARD, NOT 
   TURNITIN.COM.