

PGSA September meeting agenda

1. Welcome and Introductions (12:00p-12:05p)
 - a. President- Melody Maxson
 - b. Vice President –The Churna Bhandari
 - c. Secretary/Treasurer- Tate Deskins
 - d. Faculty Liaison- Rob Halliday
 - e. GCAS representative- Mike McMaster

2. Officer updates(12:05p-12:15p)
 - a. Budget approval (Tate)- \$703.80
 - b. Formation of new Optics Chapters & OSAPS (Mike McMaster)
 - i. contact mike about joining these to get extra funding for parties
 - ii. september 25th is deadline for APS abstract presentations free to go
 - c. Election of 1st year representative
 - i. foster is new rep
 - d. How're 1st years doing so far?
 - i. GFT shoot an email to jtd55 (tate) so we are together on this

3. Diversity Committee update(12:15p-12:20p)
 - i. purpose is to better connect people in a safe environment
 - b. Upcoming election for Chair of Committee—we need nominations!
 - i. Submit nominations (if interested) to mmm239
 1. duties include agenda and room reservation
 - c. Please come to Diversity Donuts (3rd Wed every month at 1:30p)
 - i. meetings occur from 1-130 before DD

4. IM Sports (contact Johanna)(12:20p-12:25pm)
 - a. (American) football, ultimate frisbee, and volleyball
 - i. If you are interested (no experience required)
 - ii. email jbm120 (Jim) or jmn84 (Johanna)
 - b. We play just for fun!
 - c. Welcome all abilities!
 - d. Game tonight at 10:15p in front of Veale (rarely this late)**
 - e. last day to waive 121 fee is 9/4/2015
 - i. This is different from health insurance
 - ii. good rate if you want a gym membership
 - iii. it is auto charged because some PI's will cover if opt-out not opt-in
 - f. dept is willing to advance the paycheck if you need it for health insurance

5. Update Constitution(12:25p-12:40pp)
 - a. Approved by executive board

- b. Vote (Y/N) on Constitution: Yay
 - c. Vote (Y/N) on Amendment 2: Yay
6. Welcome Back Party(12:40-1:00p)
- a. When? Sat 12th
 - b. Where? The Duke (Andrew M. Mike W. and Scott B.) 2597 Hampshire (and overlook)
 - c. Who is point-person? Andrew M.
 - d. Budget: \$235 total**
 - e. Food/non-alcoholic beverages:\$125
 - i. Jim M.
 - f. Alcoholic beverages:\$110
 - i. Mike W. (costco?), Andrew
 - g. What do we already have?
 - i. Plates, Cups, Napkins
 - h. Can we provide/organize safe transportation?
 - i. Uber/Lyft
 - ii. advertise this for new
 - i. Do we want to change anything compared to past parties?
 - i. BYOBG (board games)
 - j. 2nd year and above bring sides and beer
 - k. significant others are welcome
 - l. proffs- fun faculty
 - m. contact aam80 (Andrew M. with anything to do with this)
 - n. Google sheet for sides
 - o. may contain nuts
7. Recruitment Committee (time permitting)
- a. Mike Mc./Marcio co-chair
 - i. Mohamed
 - ii. Shamreen
 - iii. Glynis
 - iv. Tate
 - b. Communicating with faculty and such
 - c. email Mike M. or Marcio if you have questions msm170 mro28 respectively
8. Graduate Student Advisor (time permitting)
- a. Communication with official advisor and individual advisors
 - b. PPOS/checklist
 - i. difficult to know exact requirements
 - ii. Follow carefully the thing in order
 - iii. perhaps add doc to pgsa website
 - iv. get Corbin's slides (Rob)

- c. Signed forms, misspellings AtoC
 - i. they need to be filled correctly
- d. clarification of TA positions more than 1 day in advance (Rob and Mel)
 - i. TA scheduling before classes etc. are known (Rob)
 - 1. Switching of TA's due to transportation
 - ii. must come out more than 2 weeks before semester
 - iii. job descriptions
 - 1. clarifications of requirements for stipend what we must and mustn't d
 - iv. earlier communication concerning available classes and checklist etc.
- e. If extra things are asked of you come to PGSA we will attempt to prevent it.

Tate has been given mike's vote

- f. advisor/advisee relationships
 - i. Theoretically Checklist is a mechanism for checking in with advisors
 - 1. is the blank spot be used
 - ii. Systematic need for more Guidance?
 - 1. is it an advisor?
 - 2. tabled for now
 - iii. recall you can switch advisors if that is your need
9. Find out Profs taking students (and number)-- Mel
- a. compile list of advisors students
 - b. talk to grad students!!!
 - c. get to know profs talk to them if you are interested in their work
 - d. night out with sr. grads and first years to answers these question
10. free beer thursday at 5 at jolly scholar