PGSA September meeting agenda

1. Welcome and Introductions (12:00p-12:05p)
   a. President- Melody Maxson
   b. Vice President –The Churna Bhandari
   c. Secretary/Treasurer- Tate Deskins
   d. Faculty Liaison- Rob Halliday
   e. GCAS representative- Mike McMaster

2. Officer updates(12:05p-12:15p)
   a. Budget approval (Tate)- $703.80
   b. Formation of new Optics Chapters & OSAPS (Mike McMaster)
      i. contact mike about joining these to get extra funding for parties
      ii. september 25th is deadline for APS abstract presentations free to go
   c. Election of 1st year representative
      i. foster is new rep
   d. How’re 1st years doing so far?
      i. GFT shoot an email to jtd55 (tate) so we are together on this

3. Diversity Committee update(12:15p-12:20p)
   i. purpose is to better connect people in a safe environment
   b. Upcoming election for Chair of Committee—we need nominations!
      i. Submit nominations (if interested) to mmm239
      1. duties include agenda and room reservation
   c. Please come to Diversity Donuts (3rd Wed every month at 1:30p)
      i. meetings occur from 1-130 before DD

4. IM Sports (contact Johanna)(12:20p-12:25pm)
   a. (American) football, ultimate frisbee, and volleyball
      i. If you are interested (no experience required)
      ii. email jbm120 (Jim) or jmn84 (Johanna)
   b. We play just for fun!
   c. Welcome all abilities!
   d. Game tonight at 10:15p in front of Veale (rarely this late)
   e. last day to waive 121 fee is 9/4/2015
      i. This is different from health insurance
      ii. good rate if you want a gym membership
      iii. it is auto charged because some PI’s will cover if opt-out not opt-in
   f. dept is willing to advance the paycheck if you need it for health insurance

5. Update Constitution(12:25p-12:40pp)
   a. Approved by executive board
b. Vote (Y/N) on Constitution: Yay

c. Vote (Y/N) on Amendment 2: Yay

6. Welcome Back Party (12:40-1:00p)
   a. When? Sat 12th
   b. Where? The Duke (Andrew M. Mike W. and Scott B.) 2597 Hampshire (and overlook)
   c. Who is point-person? Andrew M.
   d. Budget: $235 total
   e. Food/non-alcoholic beverages:$125
      i. Jim M.
   f. Alcoholic beverages:$110
      i. Mike W. (costco?), Andrew
   g. What do we already have?
      i. Plates, Cups, Napkins
   h. Can we provide/organize safe transportation?
      i. Uber/Lyft
      ii. advertise this for new
   i. Do we want to change anything compared to past parties?
      i. BYOOG (board games)
   j. 2nd year and above bring sides and beer
   k. significant others are welcome
   l. proffs- fun faculty
   m. contact aam80 (Andrew M. with anything to do with this)
   n. Google sheet for sides
   o. may contain nuts

7. Recruitment Committee (time permitting)
   a. Mike Mc./Marcio co-chair
      i. Mohamed
      ii. Shamreen
      iii. Glynis
      iv. Tate
   b. Communicating with faculty and such
   c. email Mike M. or Marcio if you have questions msm170 mro28 respectively

8. Graduate Student Advisor (time permitting)
   a. Communication with official advisor and individual advisors
   b. PPOS/checklist
      i. difficult to know exact requirements
      ii. Follow carefully the thing in order
      iii. perhaps add doc to pgsa website
      iv. get Corbin’s slides (Rob)
c. Signed forms, misspellings AtoC
   i. they need to be filled correctly

d. clarification of TA positions more than 1 day in advance (Rob and Mel)
   i. TA scheduling before classes etc. are known (Rob)
      1. Switching of TA’s due to transportation
   ii. must come out more than 2 weeks before semester
   iii. job descriptions
      1. clarifications of requirements for stipend what we must and
         mustn’t do
   iv. earlier communication concerning available classes and checklist etc.

e. If extra things are asked of you come to PGSA we will attempt to prevent it.

Tate has been given Mike’s vote

f. advisor/advisee relationships
   i. Theoretically Checklist is a mechanism for checking in with advisors
      1. is the blank spot be used
   ii. Systematic need for more Guidance?
      1. is it an advisor?
      2. tabled for now
   iii. recall you can switch advisors if that is your need

9. Find out Profs taking students (and number)—Mel
   a. compile list of advisors students
   b. talk to grad students!!!
   c. get to know profs talk to them if you are interested in their work
   d. night out with sr. grads and first years to answers these question

10. Free beer Thursday at 5 at jolly scholar