

**CONTRACT for UCAP 395: SAGES Capstone Experience**

*Download this form and enter as much information as possible before printing it and obtaining the required signatures. The last signature should be that of the Director of SAGES, who must be given the opportunity to approve the contract before the end of the DROP/ADD period of the first semester of the project so that the required permit may be issued.*

**STUDENT NAME:** \_\_\_\_\_

**ID:** \_\_\_\_\_ **MAJOR(s)** \_\_\_\_\_

**CONTACT INFORMATION:** email: \_\_\_\_\_ phone: \_\_\_\_\_

This is a **NEW** contract or a **REVISION** of a previous contract (*indicate which*).

**SEMESTER(S)\*** in which you plan to take UCAP 395 and the number of credits:

FALL 2\_\_\_\_ CREDITS \_\_ | SPRING 2\_\_\_\_ CREDITS \_\_ | SUMMER 2\_\_\_\_ CREDITS \_\_

\* If a second semester is required, than a grade of R must be initially assigned for the first semester's grade.

**MENTOR'S NAME:** \_\_\_\_\_

**SIGNATURE** (+ date of signing): \_\_\_\_\_

**MENTOR'S PROFESSIONAL POSITION and CONTACT INFORMATION**

**ADVISOR'S NAME:** \_\_\_\_\_

(write 'same as above' if this is the case & skip this section)

**SIGNATURE** (+ date of signing): \_\_\_\_\_

**ADVISOR'S ACADEMIC DEPARTMENT and CONTACT INFORMATION**

**OTHER ADVISORY COMMITTEE MEMBERS:**

\_\_\_\_\_  
(NAME)

\_\_\_\_\_  
(NAME)

\_\_\_\_\_  
(SIGNATURE + DATE)

\_\_\_\_\_  
(SIGNATURE + DATE)

\_\_\_\_\_  
(DEPARTMENT)

\_\_\_\_\_  
(DEPARTMENT)

\_\_\_\_\_  
(CONTACT INFORMATION)

\_\_\_\_\_  
(CONTACT INFORMATION)

**SCHOOL CAPSTONE COORD.** (+ DATE): \_\_\_\_\_

**DIRECTOR OF SAGES** (+ DATE): \_\_\_\_\_

**TITLE OF PROJECT:**

**ABSTRACT:** *Attach an abstract (1 page or less) to this contract and send a copy of the abstract via email to the SAGES office [sages@case.edu](mailto:sages@case.edu). This electronic copy will be posted on the SAGES UCAP 395 web site.*

**PLANS FOR FINAL ORAL PRESENTATION** *including the approximate date, if known, and the format. Examples of acceptable formats are a talk in a department seminar, presentations at the Capstone Fair or Research Day, a public performance, etc.*

**PLANS FOR FINAL WRITTEN REPORT** *including the due date and a short description of the nature of the report; as in style, length or any other parameters that are established in advance.*

**SCHEDULE OF WORK:** *SAGES capstone courses, like most courses in the university, should entail approximately 3 hours of work per week, on average, for each unit of credit. If there are any agreed-upon hours during which the student will work or any set dates for progress reports etc., please note them below.*